**Vacancy for internships Erasmus Placement or Leonardo da Vinci at Eupportunity**

Eupportunity - European Affairs Consulting is the only Portuguese company consulting in European affairs, with offices in Brussels.

Eupportunity is providing a position for an internship with duration of 5 months in the context of the Leonardo da Vinci and Erasmus Placement programs, preferably to begin in March 2013.

Internship Description:
Provide support to all activities of the company in Brussels:
• Attend and report on committees meetings of the European Parliament
• Attend and report on conferences and other events of the European institutions
• Write reports and papers on several relevant issues
• Monitor the decision-making and legislative processes
• Support the preparation of monthly reports for clients
• Assist in developing advocacy strategies and identifying decision-makers
• Monitor and identify community programs

Skills and Experience:
• Minimum Bachelor’s Degree in one of the following areas: Law, Political Science, International Relations, History, Communication Studies, Economics, Management, European Studies
• Excellent research skills and accuracy
• Fluent in Portuguese and English
• Good knowledge of the EU’s decision-making processes

• Good analytical and synthetic skills
• Good organizational and administrative skills
• Maturity, discipline, autonomy, good ability to work in a team and under pressure
• Work experience and / or internship in a European institution will be an advantage

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